I. Welcome and Introductions

II. Review minutes from April 19 meeting

III. Meeting objectives

IV. Review draft questionnaire

V. New discussion

VI. Best practices

VII. Fall meeting date

VIII. Adjourn
CENTRAL FLORIDA REGIONAL
MATH CURRICULUM ALIGNMENT MEETING

Minutes

Date: Friday, June 21, 2013
Time: 9:30 a.m. to 12 noon
Location: UCF Orlando, College of Sciences Building - Building 54
Room: 221 (2nd Floor)

Meeting began at 9:40 a.m.

Participants: Margaret Bambrick, University High School (Volusia County); Keith Carlson, UCF; Lori Dunlop-Pyle, UCF; Mike Hampton, UCF; Lisa Greco, Osceola School District; Tony Malaret, Seminole State College; Richard Tamburro, Daytona State College; Angé Peterson, UCF Regional Campuses; Julie Wagner, Brevard County Schools; Mike Cooney, UCF Regional Campuses

Following introductions, Mike Hampton explained the primary purpose of the meeting was to review and make appropriate changes to the Math Curriculum Alignment survey. He reminded everyone that the group agreed at the last meeting it was necessary to determine if curriculum alignment was being implemented and if not, why. A lot of work has been done, but it’s not clear if K-12, partner colleges and UCF are aligning curriculum between and within the institutions.

Before reviewing the survey, Mike stated the following:

• The purpose of the survey is to ask partner college and UCF faculty and administrators if they are following the course sequence developed in 2010.
• High school teachers and administrators will also be surveyed to determine if their course content is adequately preparing students for college level courses.
• The survey is just a recommendation and can be changed based on what today's participants believe is needed to gather meaningful data and information, which will help improve student success.
• Each of the five curriculum alignment disciplines will develop a similar survey.
• The survey will be distributed via Survey Monkey.
• The survey will first be emailed to everyone currently on the Math curriculum alignment group for input, and then to all relevant teachers, faculty and administrators at area high schools, partner colleges and UCF who currently teach Math courses.

The following changes were made to the survey:

• Some of the survey wording was modified to make it easier to read and understand.
• Add the approximate time it will take to complete the survey.
The group agreed to review the course sequence developed during the 2/12/2010 meeting to make sure it is current before the survey is emailed. This will be done at the fall meeting.

Due to the number of math courses taught in area high schools, the group decided the survey should not be sent to school district teachers and administrators because it will be too confusing for them to align their content with the courses in the survey.

The survey being reviewed should only be sent to faculty and administrators at the partner colleges and UCF.

A separate survey will be developed that is relevant for high school teachers.

At the next meeting, representatives from Osceola, Brevard and Volusia School Districts will bring Math Common Core Course information to help understand what’s being taught to prepare students for college level courses, specifically for those listed in the survey.

The School District representatives also agreed to work with their respective high school teachers to align the math courses they teach with what students should know before taking the college level math courses stated in the survey.

Since more work needs to be done at the fall meeting before the surveys are sent out, it was agree they should not be emailed until after January 1, 2014.

Next meeting:

Date: Friday, September 27, 2013
Time: 10:00 a.m. to 2:00 p.m.
Location: Seminole State College, Oviedo Campus
          2505 Lockwood Boulevard
          Oviedo, FL 32765

Meeting adjourned at 11:25 a.m.